

TRUST QUALITY™



Fund Services

We are a business with an uncompromising approach to quality; as evidenced by more than a century of growth and success. Established in 1893, ATC has been independent and management-owned ever since.

Despite our long and successful history, we do not sit still: we pride ourselves on the dynamic nature of our organisation – achieved by teams boasting expertise and the ability to think both laterally and pragmatically; if new developments arise which will enhance our clients' businesses you can be sure we will respond to them. In our efforts to seek solutions, we aim to consistently exceed the expectations of our clients.

Yet at the same time we ensure that all work is undertaken with the greatest care and meticulous attention to detail – we are a “safe pair of hands”, viewed by our clients as a partner they can trust.

Our clients include renowned and recognisable multinationals, as well as some of the world's most respected and successful individuals and families; they range from leading international companies, including private equity firms, to smaller start-ups on their way to great things.

Often in between there are intermediaries – lawyers, accountants, tax professionals, financial institutions, independent wealth managers and family office advisors: relationships we spend a lot of time nurturing so we are able to develop a more focused appreciation of their clients' needs and objectives.

ATC clients who need assistance in multiple jurisdictions benefit from our single point of connection approach, ensuring that clients will always communicate with their primary contact within ATC, and thus are not exposed to different time zones, languages and compliance demands.

Front cover:
Lorraine Singer
Administrator
CURAÇÃO

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Fund Services “gets closer to perfection on a regular basis than any provider in this survey.”*

ATC Fund Services is an internationally renowned service provider, primarily working with alternative investment funds. These funds, including hedge funds, fund of funds and private equity funds, have become a widely accepted asset class.

*2008 Hedge Fund Administration Survey
by Global Custodian

Our philosophy

Our fund services team provides a comprehensive administrative service to a wide range of alternative investment fund clients.

It is our philosophy that only our clients can determine if we are successful in meeting our main objective: servicing our clients in the best possible way.

Our role

The magnitude and complexity of alternative investment funds necessitate expertise and dedication in their administration.

ATC is committed to playing a central role in the day-to-day administration of the funds it services; as a result our clients can focus on managing their portfolio and producing the returns their clients are expecting.

Since 2005 ATC Fund Services has been consistently ranked among the best administrators in the world in the annual Global Custodian Survey of hedge fund administrators; in the 2008 Survey, we beat the peer group benchmark score in every single one of the 12 service areas.



Ambrosio Godfried
Senior Manager, Procedures & Risk Management
CURAÇAO



Robert Chin
Head of Fund Services
CURAÇAO

Our services

“I wish we had hired them when we began our fund”

Client, 2008 Hedge Fund Administration Survey
by Global Custodian

Pre-inception phase

During this phase:

- we coordinate comments on constituting documents with the investment manager, directors, legal counsel, custodian, prime broker and auditors
- we advise on operational procedures, exchange of information and administrative matters
- we assist in establishing bank accounts with custodians and/or prime brokers

Trade capturing, data processing, NAV calculation

The Accounting & Valuation Department is responsible for trade capture, data processing and NAV calculation:

- trades are captured on a daily basis
- corporate actions are processed independently from the prime broker/custodian by pulling information from reliable sources such as Bloomberg
- listed securities are priced independently from the fund manager
- for unlisted securities we rely upon prices provided by the investment manager – these prices are verified

against broker quotes, if available, and reviewed for reasonableness

- management and incentive fees are calculated independently and all other fund expenses are reviewed for compliance with the fund's Offering Memorandum
- NAV calculation is done on a daily, weekly or monthly basis

Investor services

In our role as Registrar & Transfer Agent we are responsible for:

- processing subscriptions, redemptions and transfers
- maintaining the fund's shareholder and partnership register
- monitoring compliance with internationally accepted KYC & AML requirements and the US Patriot Act
- disseminating investor statements on a weekly, monthly or quarterly basis

Fees

Our fees are tailored to each fund and are typically based on the net assets of the fund. A comprehensive and competitive fee proposal is prepared upon receipt of a completed Fund Questionnaire.



Sigurd de Wind

Assistant Account Manager

Amy Lau

Account Manager

Cora Lam

Managing Director

Kingsley Lim

Assistant Director

HONG KONG

Our clients

Our client base includes both start-up and large, well-established hedge fund managers, as well as family offices. Our clients are based in the US, Europe and the Asia Pacific Region.

We provide administration services to a variety of structures such as segregated portfolio companies, master/feeder structures, partnerships and unit trusts.

Why ATC?

Being part of a trust company that is both independent and management-owned means we have no conflicts of interest and can focus on client satisfaction above all else.

Our clients value the hands on approach of senior management. When taking on a new client senior management is involved during the inception phase and ensures that proper operational processes are in place.

Due to our international presence we can provide domiciliation and company secretarial services in the popular offshore jurisdictions for investment funds.

Our international network

Whilst our clients enjoy the benefits of a high-profile international network, each office retains a personalised and down-to-earth approach, focused on building a rapport with our clients.



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We offer our services from offices in Curaçao, Hong Kong and Cayman Islands.

For further information about our services or to request a Fund Questionnaire, please contact us.

ATC, founded in 1893, is one of the oldest management-owned fiduciary services providers in the world, and has been independent since its inception.

ATC has a two tier Board of Directors – a non-executive Supervisory Board of three members and a Group Management Board of three members.

ATC operates across four business lines: corporate services, private clients, capital markets and fund services.

ATC employs over 350 professionals in 17 jurisdictions.

ATC has the relevant regulatory licences in all jurisdictions in which it operates.

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